



5 STEPS TO EASY CHECK-IN

1. Before your arrival

After you receive our booking confirmation and contract, you must send us needed information about your crew. We can send you our form to fill with all data requested. That procedure will make your check-in at our reception go much faster, as crew list is the document without which you cannot sail out.

Make sure that you send us your sailing license and the sailing license of one of your crew. If there is not a second person with sailing license, we will give you a form to fill during check in.

At least 4 weeks before your arrival, let us know of any extras you may need, like, early embarkation, provisioning, water games (SUP, Kayak etc), internet or safety pack. We need these information in order to ensure availability of the extras and make sure that we will offer to you the best service during embarkation.

Also, it is necessary to let us know if you have a pet on-board. Your pets are welcome on-board and in our base, while you may see the extra cost in our pricelist.

We may also offer you some extra services that will make your arrival at our base easier. We can arrange a transfer from/ to nearby airports to our bases. Feel free to ask us for details.

2. Arrival in our bases

Official boat check-in starts at 5 pm, but if you come earlier, come to our office to make all the necessary documents, so you can be ready when we inform you that your boat is ready for the check-in. If you come earlier than planned, you can spend time sightseeing, swimming at a nearby beaches or provisioning. If your arrival is a bit late, make sure to let our staff know when we can expect you so we can organize everything for your late arrival.

While you are sailing, you can leave your car at a parking or parking site. Please ask us for more information.

3. Check-in at reception

When checking-in at our reception, we will issue an official crew list and charter party that you need to have with you on board, all additional information about your rental and inform you about the time of embarkation. When applying at the reception, the following obligatory boat extras are required:

- TRANSIT LOG service includes final cleaning of the boat; you can pay it in cash.
- SECURITY DEPOSIT is obligatory. The deposit serves as a deposit for any minor damages that may arise on a boat and are not covered by its insurance. You can pay it with credit card or in cash, and if at the check-out procedure with our staff everything is right with the boat, the whole amount will be refunded to you. In case of any damage, it will be deducted from the deposit amount (the full amount of the deposit is the maximum amount you can pay for the damage).
- We also offer NON-REFUNDABLE ALTERNATIVE DEPOSIT (DEPOSIT INSURANCE). You can buy instead of the regular deposit and covers your costs of any damage on the boat except for the loss of a dinghy, outboard engine, SUP or complete damage on the sails. It costs 20-60€/day non-refundable.
- EXTRAS PACKAGE include amount of extra services (SUP, Skipper, internet etc) and can be paid in cash.

The official boat check-in starts from 17:00 h since all our boats need to be technically inspected and cleaned for new clients. Bear in mind that after embarkation on the boat, you may have to wait a while for our skipper to come to your boat and start an official application with you. While you wait, check the list of equipment/inventory list which will wait you at the navigation desk on board, water tanks (water tanks are empty on purpose so you can fill them with fresh water) and prepare all potential questions for our skipper.

4. Check-in on the boat

One of the members of the base team will make with your skipper the check-in. You should check if the whole boat equipment is in its place and if it functions correctly. You will also get both; instructions about all the most important fuses and work of the specific boat model, and the instructions about the toilet, gas, refrigerator and outboard engine usage.

Standard boat equipment is listed in its specifications. Safety onboard is our priority, and all our boats have life jackets and safety harnesses for max number of persons on board, fire extinguishers, first aid kit, etc. according Greek law regulation.

Depending of boat model, kitchen is equipped with stove, oven, refrigerator, sink, and cutlery adjusted to the maximum boat capacity. One bedlinen set (sheets, pillows, pillow cases and light duvets) is ensured for each person on-board. The standard electricity onboard is 12V, the same as in the car. Bear in mind that standard 220V charging you can use only while staying in marinas and ports that have 220V connections for boats or if you use the generator in the boats that have one.

Feel free to ask all potential additional questions or eventual confusions during the check-in, in order to sail out without any concerns about the vessel's usage.

All our boats are equipped with one guide, which you may find in the chert table, in order to look back for anything you need during your trip.

5. Check-out

You should return the boat at the same place where you embarked, latest on Friday afternoon by 17:00 so that we have enough time to clean the boat and technically check it for the new clients, like we did for you. Check out will be done on Friday afternoon. You will still have complete boat access until 09:00 the next morning.

Boat should be left in the same condition as you took it, dishes and the rest of other kitchen cutlery should be put back in their place, and trash should be thrown in the garbage can.

Your official check-out starts when you return the boat on the pier, together with our staff who will check the condition of returned boat and you will sign the check-out list. If there will be no boat and inventory damage, the same amount of deposit will be returned to you at our reception. If there is boat damage or some part of inventory missing, the appropriate amount of money will be deducted from your safety deposit (unless you have paid a non-refundable security deposit). The procedure of returning the refundable security deposit back to you through the bank might take more than a week and depends on your bank.